



NEW ZEALAND ROWING ASSOCIATION INC

NOTICE OF 132nd ANNUAL GENERAL MEETING

**The 132nd Annual Meeting of the New Zealand Rowing Association Inc.
will be held at The Intercontinental Hotel, 2 Grey Street,
WELLINGTON
on Saturday, 18th May 2019 commencing at 1.00pm**

**For accommodation at the discounted conference rate of \$269.00 please book
online using the following link**

<https://www.ihg.com/redirect?path=hd&brandCode=6C&localeCode=en®ionCode=1&hotelCode=Wlgs&PMID=99801505&GPC=RNZ&viewfullsite=true>

Please note that at:

11.00am there will be a discussion / workshop preceding the AGM

12.00pm the NZ Rowing Foundation will hold its AGM

*The AGM Dinner will be hosted by the New Zealand Secondary Schools Rowing
Association at Wellington Rowing Club*

THE FOLLOWING ARE NOW CALLED FOR:

1. NOTIFICATION OF DELEGATES TO THE NZ ROWING ASSOCIATION INC. 132ND ANNUAL MEETING

Please inform Rowing New Zealand of appointed delegates by **Friday 5th April 2019**. Names, addresses and email addresses of delegates appointed by the Local Associations to attend and vote at the 132nd Annual Meeting are to be entered through the online nomination form, which can be found on the Rowing NZ website (Official/ Official Documents/ AGM)

Each Local Association is entitled to appoint up to **TWO** delegates each.

2. NOMINATIONS FOR ELECTION OF OFFICERS

Nominations are invited for the following Officers of the Association

Patron
Vice-Patron
President

Online nomination forms can be found on the Rowing NZ website (Official/ Official Documents/ AGM)

Nominations close on **Friday 5th April 2019**.

The Wellington RA put forward a discussion paper during General Business at the 2016 AGM regarding the Election of Officers. The matter was referred to the whole of sport forum in September 2016 to gain feedback from the members.

The members resolved to retain the Governor General as Patron (this has been confirmed with Government House) and the members agreed that the Vice Patron and the President roles should be one and the Vice President roles discontinue. Constitutional changes were made in 2017 to begin these changes, which will be completed at the 2021 AGM. As a result of this discussion Rowing NZ confirms Dame Patsy Reddy (Governor General) as Patron. The WRA paper allowed for the continuation of the Vice Patron, President and Vice Presidents currently elected to run their term or until 2020.

The meeting will also confirm the appointments of;

Legal Counsel
Auditor

3. NOMINATIONS FOR ELECTED POSITIONS ON THE ROWING NEW ZEALAND BOARD

Gerry Dwyer will end his second, three-year term, in May. Gerry will be standing for reelection at this year's meeting.

Bob Evans will end his second, three-year term, in May. Bob will not be standing for reelection at this year's meeting.

Annabel Ritchie will end her first, three-year term in May. Annabel will be standing for reelection at this year's meeting.

Nominations are now called for the elected member vacancy. Please submit nominations with appropriate CV and cover letter through the online nomination form by **5th April 2019**. Online nomination forms can be found on the Rowing NZ website (Official/ Official Documents/ AGM).

4. NOMINATIONS FOR APPOINTED POSITIONS ON THE ROWING NEW ZEALAND BOARD

Jerry Rickman will end his second, three-year term, in May. Jerry will not be standing for reappointment at this year's meeting.

Hayden Dillon will end his first, three-year term, in May. Hayden will be standing for reappointment at this year's meeting.

The Board will put forward recommendations to the members at the AGM on advice from the Independent Board Appointments panel.

5. NOMINATIONS FOR NEW ZEALAND ROWING ASSOCIATION INC. SERVICE AWARD BLAZER

Nominations for New Zealand Rowing Association Service Award Blazer are to be made via the online nomination form by **Friday 5th April 2019**. Online nomination forms can be found on the Rowing NZ website (Official/ Official Documents/ AGM)

6. NOMINATIONS FOR NEW ZEALAND ROWING ASSOCIATION INC. LIFE MEMBERSHIP

Nominations for New Zealand Rowing Association Life Memberships are to be made via the official nomination form by **Friday 5th April 2019**. The official Life Membership nomination form can be found as an attachment on the Rowing NZ website (Official/ Official Documents/ AGM)

7. THE SIR DON ROWLANDS MEDAL

The Award

The Sir Don Rowlands Medal has been created by Rowing New Zealand in memory of Sir Don and is to be awarded for an "Outstanding Contribution to New Zealand Rowing". Consistent with its namesake, the Award is intended to be an iconic award of Rowing New Zealand.

Criteria

The Award shall be made to an individual(s) who by his or her efforts over an extended period of time has excelled in, promoted or enhanced the sport of rowing in New Zealand to an outstanding degree.

Process

By nomination to the RNZ Board with appropriate supporting documentation. The Award has no mandatory time line for presentation, being awarded when an appropriate recipient is approved by the RNZ Board, but not more than annually.

Symbol of Award

The symbol of this Award shall be a medal – the "Sir Don Rowlands Medal".

8. APPLICATION TO HOST THE 2021 NEW ZEALAND ROWING CHAMPIONSHIPS

Applications close on **Friday 5th April 2019**. Online nomination forms can be found on the Rowing NZ website (Official/ Official Documents/ AGM)

The successful applicant will be required to complete a Regatta Agreement with Rowing New Zealand.

9. NOMINATION OF AWARDS

Rowing New Zealand encourages clubs and affiliates to put forward names of their volunteers to their Local Association for consideration. Club of the year nominations are also called.

Local Associations are asked to nominate ONE volunteer per association, and eleven (11) awards will be presented.

Nominations are called for:

- (a) Volunteer Recognition
- (b) Club of the Year (1 club will be awarded)

Nominations close on **Friday 5th April 2019**. Online nomination forms can be found on the Rowing NZ website (Official/ Official Documents/ AGM)

10. CONSTITUTIONAL AMENDMENTS

Proposals for constitutional amendments are to be submitted to the Office Manager (rachael@rowingnz.kiwi) in writing by **5pm, Friday 22nd March 2019** and will be circulated to the Local Associations as per the constitution.

11. REMITS

2019 is not a rule change year, however the Board may take urgency if circumstances warrant, accordingly Local Associations are to advise the Office Manager (rachael@rowingnz.kiwi) in writing of any special items of business and remits by **5pm, Friday 22nd March 2019**.

12. NZ Indoor Rowing Association

The New Zealand Indoor Rowing Association have applied to become an affiliate member of Rowing New Zealand. The Board have approved their request for affiliate membership as per the constitution.

13. GENERAL BUSINESS

Local Associations may wish to give prior notice of matters they wish to raise under General Business.

Simon Peterson

Chief Executive

Email: simon@rowingnz.kiwi

NEW ZEALAND ROWING ASSOCIATION INC.

AWARDS CRITERIA

The New Zealand Rowing Association has a number of awards which it makes on a regular basis to recognise the outstanding achievements of its members in particular capacities within the sport.

OFFICIALS AND ADMINISTRATORS:

There are two awards to recognise contribution and outstanding service by officials and administrators.

1. NZRA SERVICE AWARD - FOR SERVICE TO THE SPORT

Criteria -	The NZRA Service Award is in the form of a pocket badge eligible to be worn by any person who - <ul style="list-style-type: none">(i) holds or has held the position of Patron, Vice Patron, President or Vice President of the New Zealand Rowing Association.(ii) has been elected a Life Member of the New Zealand Rowing Association.(iii) has held a position as a Board Member or official of the New Zealand Rowing Association for a minimum term of three continuous years.(iv) has rendered distinguished service to the New Zealand Rowing Association and/or Local Association for a minimum of ten years as an executive member or as any other recognised official of a Local Association.
Term -	The award is for life.
Selection -	Nominations are made by the Board or Local Association closing date 5th April 2019 , (no later than six weeks prior to the annual general meeting). The award is verified by a sub-committee appointed by the Board and confirmed by the annual general meeting of the New Zealand Rowing Association on the recommendation of the Board.
Announcement -	The award is announced at the annual meeting of the New Zealand Rowing Association.
Presentation -	If a recipient is in attendance at the annual general meeting of the New Zealand Rowing Association then the award is presented at that time by the President of the New Zealand Rowing Association. Alternatively, the award is presented by the President of the Local Association at the earliest opportunity.
Award -	A pocket badge of navy blue colour depicting the NZRA monogram in a shield badge is presented to the recipient and is worn on a jacket of the same navy blue colour.

2. VOLUNTEER RECOGNITION - FOR OUTSTANDING CONTRIBUTION TO THE SPORT

- Criteria - Awarded to volunteers who have made the outstanding contribution to a club of the New Zealand Rowing Association and/or Local Association and/or one of the affiliated members of the New Zealand Rowing Association.
- Selection - Clubs and Affiliates to put forward names to their Local Association which will then put forward ONE nominee, closing date **5th April 2019**, (no later than six weeks before the AGM). The recipient of the award is selected by the Rowing New Zealand Domestic Committee.
- Announcement - The award is announced at the annual meeting of the New Zealand Rowing Association.
- Presentation - If a recipient is in attendance at the annual general meeting of the New Zealand Rowing Association then the award is presented at that time by the President of the New Zealand Rowing Association.

Alternatively, the award is presented by the President of the Local Association at the earliest opportunity.
- Award - **Award (medal) allocated to each Association – eleven Associations.**

3. CLUBS: There is one award to recognise the Club of the Year.

THE CLUB OF THE YEAR - FOR THE MOST SIGNIFICANT IMPROVEMENT IN THE SPORT

Criteria -	Awarded to the club that has made the most significant improvements in its on and/or off water performance in the areas of - <ul style="list-style-type: none">(i) Club management in planning and implementation;(ii) Active rowing membership;(iii) Development and utilisation of amenities and equipment;(iv) Budgeting and control of finance;(iv) Involvement of personnel including coaches, management and support people;(v) Promotion and image of the club and the sport;(vi) On water performance at local regional and national regattas.
Term -	The award covers the twelve month period from the conclusion of one annual meeting of the New Zealand Rowing Association to the conclusion of the next annual meeting of the New Zealand Rowing Association at which it is presented.
Selection -	Nominations are made by Clubs or Local Associations on behalf of a club closing date 5th April 2019 , (no later six weeks before the AGM). The recipient of the award is selected by the Domestic Rowing Manager, High Performance Manager and the Chief Executive.
Announcement -	The award is announced at the annual meeting of the New Zealand Rowing Association.
Presentation -	If a recipient is in attendance at the annual general meeting of the New Zealand Rowing Association then the award is presented at that time by the President of the New Zealand Rowing Association. Alternatively, the award is presented by the President of the Local Association at the earliest opportunity.
Award -	Mercury Trophy (formerly MRP & ECNZ Trophy).

SIR DON ROWLANDS MEDAL

Sir Don Rowlands KNZM, CBE, AM, was an icon in the sport of rowing, both in New Zealand and internationally.

He represented New Zealand at rowing on many levels: as a Rower, Manager, Selector, NZRA President, Board Director, Life Member and Vice Patron. He was an integral member of Karapiro Rowing Inc and Chairman of the Organising Committee of the World Rowing Championships at Lake Karapiro 1978. As patron of the event, he was actively involved in the 2010 World Rowing Championships at Lake Karapiro.

Internationally, he served on FISA, the governing body for World Rowing, and was also the FISA Continental Representative for Oceania from 1974 to 1992. He was involved in the construction of rowing courses all around the world. He was a former Vice President of the New Zealand Olympic Committee and was awarded the Olympic Order Medal in 1982 and the FISA Distinguished Service Medal in 2009.

He is the recipient of two Halberg Awards for leadership and service to sport. He was inducted into the New Zealand Business Hall of Fame in 2014 in recognition of his accomplishments in the business sector and was similarly inducted into the New Zealand Sports Hall of Fame in 2016 in recognition of his accomplishments in rowing.

Sir Don received his Knighthood for services to sport and to business in 2015.

The Award

The Sir Don Rowlands Medal has been created by Rowing New Zealand in memory of Sir Don, and is to be awarded for an “Outstanding Contribution to New Zealand Rowing”. Consistent with its namesake, the Award is intended to be an iconic award of Rowing New Zealand.

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