

# NEW ZEALAND ROWING ASSOCIATION INC

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## 136<sup>th</sup> ANNUAL GENERAL MEETING

### AGENDA

The 136<sup>th</sup> Annual Meeting of the New Zealand Rowing Association Inc.  
will be held on the 20<sup>th</sup> May 2023 at the Parnell Hotel, Auckland.

*At 12.00pm the NZ Rowing Foundation will hold its AGM.  
The NZRA AGM will follow this at 1.00pm.*

**1. Welcome by the President**

NZRA President, Ivan Sutherland, to officially open the 136<sup>th</sup> Annual General Meeting of the New Zealand Rowing Association.

**2. Confirmation of Delegates**

Auckland	Michael Smyth	Leah Hankey
Bay of Plenty	Sharon Morrell	Mark Elphick
Canterbury	Justin Wall	Christine Moffat
East Coast	Ross Webb	Gavin Foulsham
Marlborough	Kaye Surgenor	Joe Trappitt
Otago	Lauren Farnden	Ivan Docherty
Southland	Matthew Jenkins	Amy Wilson-White
Waikato	Megan Glenn	Kylee Corby
Whanganui	Gus Scott	Philippa Baker-Hogan
Wellington	Matthew Hall	Andrew Carr-Smith
NZSSRA	Mark Cotham	Trudy Keys

**3. Confirmation of votes available to be cast at the meeting**

Twenty two (22) votes. Two (2) per Local Association.

**4. Recognition of Other Attendees - Life Members, Board Members and Affiliates**

Fred Strachan (Life Member, Vice Patron), Gerald Dwyer (Life Member), Jane Davel (Board Chair), Jock Mackintosh (Board Member), Karen Raitt (Board Member), Kim Dowden (Board Member), Mathew Jensen (Board Member), Thornton Williams (Board Member), Virginia Le Bas (Board Member), Graham Oberlin-Brown (Karapiro Rowing Inc.), David Meates (Rowing NZ), Judith Hamilton (Rowing NZ), Mark Weatherall (Rowing NZ).

Observers: Matt Starker (Marlborough RA)

**5. Apologies**

Bruce Tong (Rowing NZ Board)

**6. In Memoriam**

Dave Williamson (Marlborough Rowing Association)  
Donald Gemmell (Whanganui Rowing Association)  
Gil Cawood (Waikato Rowing Association)

**7. Confirmation of Minutes from the 135<sup>th</sup> Annual Meeting held on 28<sup>th</sup> May 2022**

**8. Matters Arising**

**9. Adoption of the 136<sup>th</sup> Annual Report and Financial Statements for the year ending 31<sup>st</sup> December 2022.**

- a) Board / CEO report
- b) High Performance Report
- c) Domestic Report
- d) Audit, Finance, Risk and Compliance Committee Report

**10. Annual Report of the Waiariki Rowing Club**

The Waiariki Rowing Club is the legitimate vehicle for crews formed by Rowing New Zealand to compete in overseas Club regattas where the rules of those regattas require that all competing athletes should represent a rowing club rather than a National Federation.

The following crews raced under the Waiariki Rowing Club at the 2022 Henley Royal Regatta:

Women's single scull:	Lucy Spoons
Women's single scull: <i>(withdrawn due to sickness)</i>	Emma Twigg
Women's coxless pair: <i>(withdrawn due to sickness)</i>	Kerri Williams, Grace Prendergast
Women's lightweight double:	Jackie Kiddle, Rachael Kennedy
Women's coxless four:	Phoebe Spoons, Beth Ross, Davina Waddy, Catherine Layburn
Women's quadruple sculls:	Stella Clayton-Greene, Kate Haines, Kristen Froude, Charlotte Spence
Men's single scull:	James Scott
Men's coxless pair:	Thomas Mackintosh, Matt Macdonald
Men's lightweight double:	Christopher Stockley, Matthew Dunham
Men's quadruple sculls:	Jordan Parry, Brooke Robertson, Jack O'Leary, Phillip Wilson

**11. Election of Officers**

Patron:	The Governor General – Dame Patsy Reddy – GNZM QSO DStJ
Vice Patron:	Fred Strachan - QSM (Wellington RA / Otago RA)
President:	No nominations received
Vice President:	No nominations received

**12. Election of Directors**

There are no elected director positions available on the NZRA Board in 2023.

**13. Appointments to the Board**

There are two appointed director positions available on the NZRA Board in 2023.

Jane Davel will end her first, three-year term in May 2023. Jane advised she is seeking reappointment for a second term.

Karen Raitt was appointed following the retirement of Geoff Taylor in October 2021. Karen completed Geoff's tenure until May 2023 and is now seeking reappointment for her first full term.

The RNZ Board recommend that Jane Davel be reappointed for her second, three-year term, and Karen Raitt be reappointed for her first full term.

#### **Rationale**

Both Jane and Karen initially went through a rigorous, independent and professional appointment process to be selected and conferred as Directors. The skills and experience that Jane and Karen bring are hugely valuable to the make-up of the Board. The organization has undergone significant changes and adjustments over the last two years, including a change to CEO. The Board believes it is important that we have the continuity of experience and expertise that Jane and Karen bring, rather than going to the market.

Both Jane and Karen have strong historical rowing backgrounds.

#### **14. Election of Auditor**

KPMG were appointed the Association's auditors in 2022 and have indicated their preparedness to continue to serve. The Board recommend that KPMG be re-appointed for another year.

#### **15. Election of Legal Counsel**

Rob Hart (Ellis Tanner Hart Lawyers) has indicated his willingness to continue to serve as the Association's Legal Counsel and the Board proposes that Rob Hart be appointed for the next 12-month period.

#### **16. NZRA Levies**

##### **a) Association Levies**

The NZRA Board recommend the Association levies be set for the 2024 financial year at \$250 + gst.

##### **b) Subscriptions**

The Board recommend that the competition license fee for the 2023 – 24 season be set at:

1. Annual competition license fee \$90.00 +GST
2. Seat Levy \$1.00 +GST

#### **17. Allocation of the 2025 New Zealand Rowing Championships**

Application has been received from South Island Rowing to host the 2025 New Zealand Rowing Championships at Lake Ruataniwha from Tuesday 18 February to 22 February with 23 February being a spare day.

Championship and Non-Championship Event fees for the 2025 New Zealand Rowing Championships will be confirmed at the 2024 NZRA AGM.

#### **18. Confirmation of fees for the 2024 New Zealand Rowing Championships**

Regatta hosts are required to confirm their fees one year before hosting the New Zealand Rowing Championships. Karapiro Rowing Inc. have provided a fees proposal. This is attached as Appendix 1.

Application has been received from Karapiro Rowing Inc. for the event fees at the 2024 New Zealand Rowing Championships as follows:

##### *Championship Events:*

<i>Eight</i>	<i>\$65.00 +gst</i>
<i>Fours/Quads</i>	<i>\$56.00 +gst</i>
<i>Pairs/Doubles</i>	<i>\$48.00 +gst</i>

##### *Non-Championship Events:*

<i>Eight</i>	<i>\$65.00 +gst</i>
<i>Fours/Quads</i>	<i>\$56.00 +gst</i>
<i>Pairs/Doubles</i>	<i>\$48.00 +gst</i>

<i>Singles</i>	<i>\$38.00 +gst</i>	<i>Singles</i>	<i>\$38.00 +gst</i>
<i>Amenity fees:</i>	<i>\$43.00 +gst</i>		
<i>Tent Sites:</i>	<i>\$300.00 +gst</i>		
<i>Late Entry Fee:</i>	<i>\$0.00</i>		
<i>Did Not Start Fee:</i>	<i>\$60.00 +gst</i>		
<i>Non-Declared</i>			
<i>Substitution per person:</i>	<i>\$0.00</i>		
<i>Late Scratching Fee:</i>	<i>\$40.00 +gst</i>		
<i>Non-progression Fee:</i>	<i>\$100.00 +gst</i>		
<i>Sliding Seat Levy:</i>	<i>\$1.20 +gst</i>		
<i>Lost number fee:</i>	<i>\$25.00 +gst</i>		

#### **19. Allocation of the 2024 New Zealand Masters Rowing Championships**

Notice is given that the 2024 New Zealand Masters Rowing Championships will be held on the 14 – 15 September 2024 at Lake Karapiro, Cambridge. Karapiro Rowing Inc. confirm the athlete entry fee of \$75.00 + GST.

#### **20. Awards**

NZRA Service Awards; NZRA Volunteer Recognition, Club of the Year and other awards will be presented at the AGM dinner to be hosted by the Auckland Rowing Association at the Maritime Room, Princes Wharf, Auckland.

#### **21. Classification According to Ability Review**

##### **a) Classification According to Ability**

The NZRA conducted a review of the current Reclassification process and received valuable feedback from all Associations. Attached is the draft remit for the Rule 13 update. This document is a work in progress and is currently undergoing further consultation by the rowing community. All updated versions will be shared with the rowing community in the coming weeks with the aim of having a widely accepted version to be ratified by the delegates at the 2023 AGM. See appendix 2 for draft recommendations.

#### **22. Constitutional remits**

No constitutional remits have been received.

#### **23. Rules of Racing remits**

No Rules of Racing remits have been received.

#### **24. General Business**

No items of general business have been received.

Appendix 1:

2024 New Zealand Rowing Championship – Karapiro Rowing Inc. Fees Proposal

In responding to feedback received we have recently reduced and removed multiple penalty/entry fees; and adjusted entry limits, days of racing across the regattas Karapiro Rowing delivers. Overall this has resulted in income being -\$51k under budget in the midst of increasing prices across the board. We propose the following changes, which will ensure we can continue to procure, service and deliver to our operational, asset and facility needs for the upcoming season.

<b>NZ Rowing Champs:</b>		SI		SI	SI	SI	Proposed:
<b>Year</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Single	\$ 32	\$ 36	\$ 37	\$ 36	\$ 36	\$ 36	\$ 38
Double/pair	\$ 40	\$ 40	\$ 45	\$ 42	\$ 46	\$ 46	\$ 48
Quad/four	\$ 47	\$ 48	\$ 52	\$ 50	\$ 54	\$ 54	\$ 56
Eight	\$ 57	\$ 64	\$ 62	\$ 64	\$ 64	\$ 64	\$ 65
Amenity (per competitor)	\$ 28	\$ 33	\$ 40	\$ 36	\$ 42	\$ 40	\$ 43
Tent site	\$ 250		\$ 275	\$ 375	\$ 300		\$ 300
Tent site (rear)	\$ 220		\$ 235				
Sliding Seat Levy*					\$ 1.20	\$ 1.20	\$1.20

<b>NZ Masters Rowing Championships</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Entry Fee	\$65	\$70	\$70	\$70	\$70	\$70	\$75

<b>Regatta Penalty Fees:</b>	<b>2021</b>	<b>2022</b>	<b>2023 (approved)</b>	<b>2023 (actual)</b>	<b>2024 (proposed)</b>
Did-Not-Start Fee	\$60	\$60	\$60	\$60	\$60
Late Scratching Fee	\$40	\$40	\$40	\$40	\$40
Non-Progression fee	\$150	\$150	\$150	\$125	\$100
Lost Number Fee	\$25	\$25	\$25	\$25	\$25
Non Declared Substitution Penalty	\$50	\$50	\$50	\$0	\$0
Failure to disclose medical information	\$250	\$250	\$250	\$0	\$0
Supplementary Entry Fee	\$20	\$20	\$20	\$0	\$0
Late Entry Fee	\$20	\$20	\$20	\$0	\$0

## Appendix 2: Rule 13 Update

### **Overview**

There were a significant number of reclassification requests and subsequent appeals ahead of the 2022-23 Season. Clubs have been strong in their feedback that things need to change. The Community Committee also raised issues with the rules.

NZRA asked Associations for feedback on key areas:

#### ***Premier Grade Stand Down***

There was general acceptance that a longer stand-down is needed for certain Premier Grade Athletes. The suggested time-frames ranged from two years to five years.

#### ***Grading for Senior and Club Athletes Returning to the Sport***

There was strong support for a rule specifying the grade athletes returning to the sport should attain. The consensus was for grading to be automatic after two seasons.

#### ***Grading School Rowers as Senior***

There was a strong majority with the view that no school athletes should be Senior Grade, unless they attained this via the NZ Rowing Championships or NZ Representation.

#### ***Athletes leaving school as only Intermediate or Club***

This was not supported, with the consensus being that school leavers should leave as Senior Grade if they have attained it.

#### ***Other Feedback***

Feedback has been given that Eights should not be used for classification. As such, Eights have been removed when Medal placings are used for classifications. However, they have been retained when the criteria is an entire A or B final.

#### ***Implementation***

It is intended that these rules apply for the 2023-24 Season. As such, Rule 13.8 has been added to make this rule retrospectively apply to the 2022-23 Season results. 13.8 has been added so that Rules 13.3 and 13.4 are simplified and that 13.8 can be removed in the future.

### **Proposal**

- Overall, it is proposed that the feedback received is taken on board and that an updated Rule 13 is put to the AGM for adoption by the Associations.
- This proposal also simplifies Rule 13 which had become quite convoluted over time.
- Only sub-sections 3 and 4 have been adjusted – the other sub-sections are included for completeness, but it is not proposed to change these.
- Sub-section 8 has been added for better implementation.

### **Rule 13 - Classification According to Ability**

#### 1. Classifications

- a. Every rower is classified according to ability into one of five classes: Novice, Intermediate, Club, Senior, Premier. (Classes listed in order of increasing ability from lowest to highest).
- b. A person who has never rowed in a race is unclassified according to ability and is eligible for Novice events.

## 2. Classification Regattas and Events

- a. The New Zealand Rowing Championships and NZSSRA's New Zealand Championships are Classification Regattas.
- b. Events at Classification Regattas (excluding those events which are less than 2000m in distance or provide for mixed gender participation) are events which are used to assess the ability of rowers.

## 3. Moving Up a Class

- a. **Novice:** An unclassified person becomes Novice when rowing in their first race.
- b. **Intermediate:** A rower moves up to Intermediate at the first end of Season after becoming Novice i.e. the end of NZSSRA's New Zealand championships.
- c. **Club:** A rower moves up to Club at the end of the Season after qualifying if they progress to an A or B final in any event (excluding Novice and U15) at a Classification Regatta.
- d. **Senior:** A rower moves up to Senior:
  - i. At the end of the Season after qualifying if they place first, second or third in the A final in an U18 or older excluding novice, Club, Senior or Premier event for boats other than eights at a Classification Regatta; or
  - ii. Immediately if they are selected to row for New Zealand in any Junior, Youth Olympic, U21, U23, Elite, or similar crew (as defined by NZRA).
- e. **Premier:** A rower moves up to Premier:
  - i. Immediately when selected to row for a RPC, the NZ Elite Development Squad the NZ Summer Squad or similar (as defined by NZRA), or when selected to row for New Zealand in any U23, Elite or similar crew (as defined by NZRA); or
  - ii. At the end of the season after qualifying if they place first, second or third in the A final of the Premier 1x, Premier 2x or Premier 2-; or
  - iii. At the end of the season after qualifying if they place first in the A final of the U22 1x, U22 2x or U22 2- event at a Classification Regatta.
- f. A rower qualifying by Rules 13.3.c and 13.3.d.i above will not qualify if the results qualifying them places them in the bottom third of the event.

Note: A rower may move up more than one class by achieving the requisite qualification standard.

## 4. Moving Down a Class

- a. **Senior:** A rower will automatically move down to Senior at the end of the Season, after two Seasons as Premier unless:
  - i. They have met the criteria set out at 13.3.e to be Premier during the previous two Seasons; or
  - ii. They have competed at the World Championship or Olympic Games within the past three years.

- b. **Club:** A rower will automatically move down to Club at the end of the Season, after two Seasons as Senior unless:
  - i. They have achieved Premier grade in the past; or
  - ii. They have made an A final in an U18 or older, Senior or Premier event in the past two seasons.
- c. **Intermediate:** A rower will automatically move down to Intermediate at the end of the Season after two seasons as Club unless:
  - i. They have achieved Senior grade in the past; or
  - ii. They have made an A final in an U16 or older, Club, Senior or Premier event in the past two seasons.
- d. **Novice:** No rower can become Novice again.

#### 5. Re-Classification by Application to NZRA

- a. A rower may apply to NZRA for re-classification to Intermediate or Club or Senior.
- b. A rower may only apply if seeking re-classification at the start of the following Season to:
  - i. move up more than one class; or
  - ii. remain in their current class instead of moving up a class; or
  - iii. move down one class instead of remaining in their current class.
- c. NZRA shall consider applications that:
  - i. have the support of the rower's club and Local Association; and
  - ii. set out a case explaining why NZRA should grant re-classification; and
  - iii. are received during the off-Season or by the first day of November in the current season.
- d. When NZRA considers an application, it shall reach a decision as soon as it is practical to do so and shall notify all parties of that decision.
- e. If NZRA grants re-classification during the off-Season then it happens at the start of the next Season. Otherwise, re-classification happens when the decision is notified to all parties.
- f. NZRA will publish a re-classification report as soon as practical after the application process has concluded. The report will summarise the outcomes of all applications. It may also include such details as NZRA decides may be helpful for future applicants.

#### 6. Classification by NZRA

- a. NZRA shall be responsible for classifying any rower other than a Novice or Premier who has not raced under this system of classification. This includes rowers from overseas and rowers whose previous racing all pre-dates this classification system.

#### 7. Classification Eligibility Review and Adjustment

- a. At the end of each Season NZRA shall convene a Committee pursuant to Article 25.1 of the NZRA Constitution to review the definition of Classification Race and the effect of the tests in Rules 13.3 and 13.4.
- b. The Committee shall conclude its review not less than five weeks before the date of the NZRA AGM.
- c. If, after consultation with Local Associations, the Committee determines Rules 13.2 and/or 13.3 and/or 13.4 should be adjusted then at the conclusion of its review it shall put forward an amendment to the Rules in accordance with Article 25 of the NZRA Constitution (for ratification at the NZRA AGM).

8. Effective Date

- a. The amendments to this Rule 13 passed at the 2023 NZRA Annual General Meeting will be effective from 1 September 2022.

# Application to Host 2025 New Zealand Championship Regatta

Form to be completed before 7 April 2023.

Email \*

secretary@ruataniwha.co.nz

Applicant \*

South Island Rowing Inc

Address \*

50 Kate Cameron Drive, Twizel

Contact Person \*

Karl Morgan

Phone

021485090

Email \*

secretary@ruataniwha.co.nz

Course to be used \*

Lake Ruataniwha

Number of lanes to be used \*

8

First day of racing \*

DD MM YYYY

18 / 02 / 2025

Last day of racing \*

DD MM YYYY

22 / 02 / 2025

Reserve Day \*

DD MM YYYY

23 / 02 / 2025

Will the course and installations meet the minimum requirements for Classification Regatta \*  
as set out in the Course Directives?

Yes

No

Name of nominator \*

Karl Morgan

Date \*

DD MM YYYY

17 / 04 / 2024

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