

POSITION DESCRIPTION



Position title: U18 North & South Team Managers

Reports to: General Manager - Community and Development

Location:

- South Island team
 - Trials: 17 – 19th April 2024, Twizel
 - Camp: 19th – 21st April (then travel to Karapiro)
- North Island team
 - Trials: 18 – 20th April 2024, Karāpiro
 - Camp: 20th – 22nd April
- Competition: 23-24 April 2024, Lake Karāpiro

Time Commitment:

- Planning and event preparation prior to the event as required
- Trial, camp and regatta: 17th - 24th April 2024

ROWING NEW ZEALAND OVERVIEW

Rowing New Zealand (RNZ) is the national sport organisation (NSO) for all rowing in New Zealand. RNZ has a kaitiaki responsibility for the sport as well as supporting the delivery of quality experiences for all participants through the pathway at Community (Schools, Clubs, Universities), Development (pathways for athletes and coaches) and Performance (international campaigns including World Championships and Olympic Games) levels.

RNZ's key purpose is to foster and promote the sport of rowing in New Zealand in all its forms and classifications through:

- Growth in participation and membership
- Delivery of more role models for New Zealand and Rowing
- A strong, healthy, and sustainable organisation
- Continued medal success internationally.

ORGANISATIONAL VALUES

TRUST TOGETHER - we are one team

- We achieve when we are aligned, inclusive and respectful
- We maintain transparency and fairness through communication across the organisation
- One person's success is everybody's success.

CONTINUAL IMPROVEMENT - we seek to be better

- We are curious and open minded, combining our strong work ethic with innovation to make our organisation a great place to work
- We learn from our mistakes and embrace pressure as a privilege.

ACCOUNTABILITY – own our own outcome

- We act with integrity and take responsibility while holding each other to our standards.

CARE - we are supportive

- We show empathy and understanding for other people in our team
- We respect our peers by valuing their opinions and role

- We converse honestly and kindly. We care about people first.

HONOUR - we are proud to be part of history

- We respect New Zealand's rowing history
- We are humble as we strive to inspire the next generation and our country.

KEY PURPOSE OF THIS ROLE

The primary purpose of this role is to co-ordinate the North or South Island U18 trial, camp and regatta.

The U18 team is an athletes' first exposure to the RNZ system and environment. As manager it is important to:

- Have a good understanding of the RNZ athlete pathway and communicate the next steps to your athletes
- Demonstrate and reinforce New Zealand Rowing Team culture and values both on and off the water
- Work cooperatively with the wider U18 team

KEY FUNCTIONS OF THE ROLE

Logistical and organisational support

- Liaise with Development Coordinator regarding accommodation, catering and transport bookings
- Arrange the rental of equipment including boats, oars and coaching boats from clubs/schools
- Co-ordinate the selectors at North/South Island Secondary School and Maadi Cup regattas in addition to trials
- Co-ordinate and support coaches during training camp and regatta
- Liaise with Development Coordinator regarding regatta information
- General management of athlete welfare throughout the campaign

Communication

- Regular communication with parents regarding trial, camp and regatta information

Finance

- Liaise with Rowing NZ accountant regarding invoicing and payments

KEY RELATIONSHIPS

- U18 coaching team
- Development Coordinator
- Coach Development Manager
- Pathway Coaches
- Athlete Development Lead

PERSON SPECIFICATIONS

- Relationship management skills – strong interpersonal skills to develop and manage relationships
- Communication skills – excellent verbal and written communication skills
- Work Ethic – a self-starter who has a strong work ethic and the ability to work alone or within a team environment
- Positive 'Can Do' attitude - be proactive and the ability to manage demanding situations with a positive disposition and a practical, strategic approach.