

## POSITION DESCRIPTION



Position title: World University Team Manager

Reports to: General Manager - Community and Development

Location: Training regionally and at Lake Karāpiro depending on athlete location.

Time Commitment:

- Planning and event preparation prior to campaign as required.
- Trials: May 2024
- Campaign camps TBC: *Training in home region with a camp at Karāpiro before departure*
- FISU World University Championships (Rowing): Rotterdam, Netherlands 4-6 July 2024

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## ROWING NEW ZEALAND OVERVIEW

Rowing New Zealand (RNZ) is the national sport organisation (NSO) for all rowing in New Zealand. RNZ has a kaitiaki responsibility for the sport as well as supporting the delivery of quality experiences for all participants through the pathway at Community (Schools, Clubs, Universities), Development (pathways for athletes and coaches) and Performance (international campaigns including World Championships and Olympic Games) levels.

RNZ's key purpose is to foster and promote the sport of rowing in New Zealand in all its forms and classifications through:

- Growth in participation and membership
- Delivery of more role models for New Zealand and Rowing
- A strong, healthy, and sustainable organisation
- Continued medal success internationally.

## ORGANISATIONAL VALUES

### **TRUST TOGETHER - we are one team**

- We achieve when we are aligned, inclusive and respectful
- We maintain transparency and fairness through communication across the organisation
- One person's success is everybody's success.

### **CONTINUAL IMPROVEMENT - we seek to be better**

- We are curious and open minded, combining our strong work ethic with innovation to make our organisation a great place to work
- We learn from our mistakes and embrace pressure as a privilege.

### **ACCOUNTABILITY – own our own outcome**

- We act with integrity and take responsibility while holding each other to our standards.

### **CARE - we are supportive**

- We show empathy and understanding for other people in our team
- We respect our peers by valuing their opinions and role

- We converse honestly and kindly. We care about people first.

#### **HONOUR - we are proud to be part of history**

- We respect New Zealand's rowing history
- We are humble as we strive to inspire the next generation and our country.

#### **KEY PURPOSE OF THIS ROLE**

The primary purpose of this role is to co-ordinate the World University training camps and international travel to the FISA regatta in Rotterdam.

The World University team is an important part of the RNZ athlete pathway. These rowers are high performing athletes who need support to get the best performance they can while still attending university commitments. As a manager, it is important to:

- Have a good understanding of the RNZ athlete pathway and communicate the next steps to your athlete group
- Demonstrate and reinforce New Zealand Rowing Team culture and values both on and off the water
- Work cooperatively with the wider RNZ team.
- Be proactive and initiate planning based on the needs of the athlete group and coach

#### **KEY FUNCTIONS OF THE ROLE**

##### **Logistical and organisational support**

- Liaise with Development Coordinator regarding accommodation, catering and transport bookings
- Co-ordinate and support coach during training, camps, international travel and regatta
- Liaise with Development Coordinator regarding regatta and travel information
- General management of athlete welfare throughout the campaign.

##### **Communication**

- Regular communication with rowers and coach regarding camps and regatta information.

#### **KEY RELATIONSHIPS**

- World University coach and wider RNZ coaching team
- Development Coordinator
- Athlete Development Lead
- Coach Development Manager
- Pathway Coaches

#### **PERSON SPECIFICATIONS**

- Relationship management skills – strong interpersonal skills to develop and manage relationships
- Communication skills – excellent verbal and written communication skills
- Work Ethic – a self-starter who has a strong work ethic and the ability to work alone or within a team environment
- Positive 'Can Do' attitude - be proactive and the ability to manage demanding situations with a positive disposition and a practical, strategic approach.